

SR&A Terms of Supply for *Quintax*[®]

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Quintax is published and supplied exclusively by Stuart Robertson & Associates Ltd for authorised users. We expect authorised users (as defined by training or other requirements determined by SR&A) to abide by the following principles in their use of Quintax. If you are unwilling to abide by the following terms, then please return the Quintax materials to SR&A, and your order will be cancelled without penalty.

- 1 Authorised users are expected to follow the professional advice and guidance in the use of Quintax implied by the Level A and B standards of the British Psychological Society, and by the Chartered Institute of Personnel and Development in their IPD Code on Psychological Testing.

In particular it should be noted that:

Any decision to use Quintax in an occupational setting must be made by an Authorised Quintax User, i.e. a trained individual who has successfully completed appropriate training (defined by SR&A) and who is registered as such. Similarly the interpretation, feedback, and application of Quintax is the responsibility of Authorised Quintax Users. Administration of Quintax may be delegated to a person trained to the BPS Test Administration standard, but this must be done under the control and direction of an Authorised Quintax User who must take overall responsibility for the assessment.

Quintax should only be used where it is specifically appropriate in assessment terms, and only with the informed consent of test takers.

In many selection and other applications, the evidence provided by Quintax should be integrated and considered alongside other evidence from other sources.

When used, feedback on the results of Quintax should be given to the test taker. It may only be omitted when there are very strong grounds for so doing, and certainly not when the basis of informed consent has involved an undertaking to provide feedback.

- 2 Authorised users must respect the intellectual property rights of SR&A over Quintax. In particular, they must not copy or otherwise reproduce (in paper or via machine recording) any of the materials making up the Quintax product range. Further they must not contract with others to perform illegal copying of the materials, or in anyway to subvert the intellectual property rights of the authors or of Stuart Robertson & Associates acting on their behalf. Failure to comply with this aspect will result in automatic removal from our lists of authorised users and in appropriate legal action initiated by SR&A.
- 3 Authorised users are expected to give appropriate recognition to the Quintax registered trademark. This is achieved by presenting Quintax in writing as Quintax[®] when it is first mentioned, and as Quintax thereafter. In addition a footnote to the first mention should be included as follows: 'Quintax' is a trademark of Stuart Robertson & Associates.
- 4 Authorised users are not permitted to resell Quintax materials to others, and neither are they permitted to offer training or coaching in the use of Quintax to others. These areas are the proper professional territory of SR&A, who maintain and update expert knowledge and skills in the use of Quintax on a continuing basis.

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